

Lesbury Parish Council

Virtual Meeting
Tuesday 18 May 2021

The Monthly Meeting of the Parish Council was held this evening at 7.30pm via Zoom.

Present: Cllrs Norris (Vice Chair) (JN), Church (MC), Hall (JuH), Hodgson (AH), Humphrys (JH) (part), County Councillor Martin Swinbank (MS) and Mrs Taylor (Parish Clerk) (ET).

In Attendance: Pat Tulip (PT) and Pam Allen (for item 18).

Annual Parish Meeting Minutes		ACTION
1.	Signing of the Declaration of Acceptance of Office form: these were duly signed and to be returned to the Clerk for safe keeping.	ALL
2.	Signing of the Declaration of Disclosable Pecuniary and Other Interests form: these were to be completed and returned direct to NCC. ET reminded the PC to complete and return direct to NCC their election expenses form, even if they were unopposed and/or incurred no expenses. Deadline 3/6/21.	
3.	Chairman's Report 2020-21: First of all I must thank Liz for her help and guidance over the past year (especially with my IT problems). It has been a difficult year but everyone has pulled together and it will good to get back to our normal meetings. The Parish Newsletter is always well received but we need a new editor. One of the points always raised by residents is speeding and I am in touch with the local Police team every week and they have promised to pay attention to the village as well as the A1068. I have also been in contact with RAF Boulmer and they will mention it on their orders. I look forward to our meetings again in the Village Hall, it's not the same on Zoom! Once again thank you to all Parish Councillors and our County Councillor for all your help over the past year. Thank you, Dave Knowles.	
4.	Any Questions from the Public: No questions. The Annual Parish meeting closed at 7.40pm	
Annual Parish Meeting Minutes		ACTION
5.	Election of Chairman: JuH nominated JN, 2 nd AH. JN was elected as Chair. Election of Vice-Chairman: JuH nominated JH, 2 nd AH. JH was elected as Vice Chair.	
6.	Election of Planning Sub-Committee: JH, DK and PT (if co-opted) to remain as members. JN proposed JuH to become the 4 th member, 2 nd AH. Election of Planning Sub Committee Chair: JN nominated PT to become Chair, 2 nd AH. PT (if co-opted) to become Chair of the Planning Sub Committee	
7.	Apologies: Cllr Knowles (DK), Martin (AM) and County Councillor Gordon Castle (GC).	
8.	Application for co-option by Pat Tulip: AH proposed co-option, 2 nd JuH.	
9.	Declarations of Interest: AH re item 14b) and 14c) planning application by Alnmouth & Lesbury Cricket Club	
10.	Minutes: The minutes of 24 April 2021 were agreed and will be signed as a true record next time there is a physical PC meeting.	
11.	Matters Arising from Previous Minutes Sycamore Tree in Lealands Garden – AH confirmed the crown clean and arborist's report will be carried out in the next week or so. Lesbury Broadband Project: Sylvia Pringle had advised OpenReach were having to work with DCMS on reissuing the vouchers to those residents who hadn't validated them. Only 99 residents had validated their pledged voucher with 78 vouchers remaining unvalidated. The vouchers need to be validated for DCMS to release the funding to OpenReach to carry out the upgrade. All residents who sign up to the scheme will have received an email from Gov.uk asking them to validate their voucher pledge. Once email shad been reissued, the PC would be asked to help communicate this need to validate their voucher pledge to residents. JuH to liaise with Sylvia Pringle. Post Office Noticeboard: AH measured and ordered the replacement Perspex and it was agreed AH could organise for Multiutillis to install.	JuH AH

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	<p>Post Office and Cricket Club Benches: AH confirmed these had been ordered and would be delivered by the end of the month.</p> <p>Lesbury Village Hall Lease: ET confirmed an approach had been made to Northumberland Estates in liaison with the Village Hall Committee and the request was with Northumberland Estates for a decision.</p> <p>Hipsburn School 50th Anniversary: ET advised that AM had suggested the PC could purchase a tree to be planted in the school grounds to commemorate the 50th Anniversary of the School (and also the Queen's Platinum Jubilee). AM had offered to act as liaison with the school and to organise the project. This was agreed to be a good idea and AM to progress if the school are happy with the idea. Proposed JuH, 2nd AH.</p>	AM
12.	<p>Matters Arising</p> <p>a) Appointment of Newsletter Editor: Thanks were extended to Bob & Marrisie Whitaker for editing the Newsletter and it was noted a new Newsletter Editor was now required. Anyone interested to get in touch. It was agreed to defer this item for further discussion and consideration until the next meeting.</p> <p>b) Lesbury Tennis Club: MC had circulated to the PC a report prior to the meeting giving his reasons behind his project to reinstate the tennis court behind the Village Hall. MC confirmed he had spoken to Adrian Vass, Alnwick Tennis Club and the Alnwick Tennis Club Coach. MC requested the PC's agreement to liaise with the Bowls Club and to carry out research on funding options with JH to bring the old tennis court back to life with a proposal to make it a "red court" ie ¾ size junior court. JH advised she has mentioned the project at the Village Hall Committee meeting and as the lease now lies with the Bowls Club, it was the Bowls Club who MC would need to liaise with in terms of negotiating the lease of the land back to a tennis court. AH was concerned about the viability/sustainability of the project if it was to be a red court only. It was agreed MC to liaise with JH on the process of finding funding, liaising with the Bowls Club and reviewing what needed to be done to re-start the Tennis Club (constitution, committee membership, etc).</p> <p>c) Inspection of Fixed Assets: ET confirmed that Multiutillis would carry out the annual inspection of all seats/benches and make a report to the PC on any maintenance required. ET had circulated the fixed assets list to the PC. It was agreed the following inspections would take place for the next meeting: bus shelters (JN), litter/dog bins (JuH), grit bins (MC), noticeboards (AH) and speedgun (DK). Pond Field Play Area was to be inspected by RoSPA. VMS signs – this needs the assistance of NCC – to be reviewed next meeting with GC/MS.</p> <p>d) Review of Policies and Procedures: It was agreed that before the next PC meeting, the PC's policies and procedures as listed on the PC Website would be reviewed to ensure they are up to date and applicable. Any suggested amends to be reported at the June meeting otherwise, if there are to be no changes, all policies and procedures to be adopted again.</p>	<p>MC</p> <p>ALL</p> <p>ALL</p>
13.	<p>County Councillor Gordon Castle and Martin Swinbank– NCC Update</p> <p>MS was welcomed to the meeting and PC. MS advised he and GC were liaising on how to approach matters and how the two different parties would work together to the benefit of everyone. MS was awaiting his new NCC email address.</p>	
14.	<p>Planning:</p> <p>a) 21/00524/FUL – amended application re 1 The Square, Lesbury, NE66 3PW – objection due to proposed materials being not in-keeping with the historic square, which is part of Lesbury's conservation area.</p> <p>b) 21/00966/FUL (install a steel container) and 21/01255/ADE (advertising signage) - Lesbury Cricket Club House, Lesbury, NE66 3PX – no objections</p>	

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15.	<p>Correspondence Received</p> <p>a) Northumberland Estates – rent review land at The Wynd – no rent increase remaining at £10 p/a – noted.</p> <p>b) John Malloy – vandalism to 3 birch trees just planted on A1068 – this was regrettably noted and had been reported by DK to Northumbria Police. It was agreed the PC would pay for any replacement trees. ET to contact John Malloy accordingly.</p> <p>c) NALC Members Briefing 6 May and 11 May – noted</p> <p>d) Royal Voluntary Transport – community transport facility – noted and passed to MC/AM for Facebook.</p> <p>e) Northumbria Police Update – noted.</p>	ET
16.	<p>Parish Financial Matters</p> <p>a) Annual Governance & Accountability Return 2020/21 – the completion of the internal audit was noted and the PC approved the submitting of the Annual Governance Statement, annual accounts for 2020/21, Accounting Statement & Explanation of Variances to the external auditors PKF LittleJohn. Proposed JH, 2nd JN.</p> <p>b) Multiutulis (Repair Pond Field Gate) - £39 - agreed</p> <p>c) John Wright (Internal Audit) - £50 - agreed</p> <p>d) Shiel & Morrison (Newsletter) - £62 -agreed</p> <p>e) Marmax Products Ltd (bench for Post Office and Cricket Club) - £1,233.60 - agreed</p>	
17.	<p>Pond Field Play Area:</p> <p>ET confirmed Multiutulis had fitted a latch to the kissing gate at the bottom of Pond Field to stop livestock getting in. ET also advised that the annual RoSPA Safety Inspection would take place in June 2021 and the report would be circulated when received.</p>	ET
18.	<p>NDP Update</p> <p>The date for the Lesbury Neighbourhood Plan Referendum is Thursday 10 June 2021. Residents of the Parish, who are eligible to vote, can vote in person on 10 June 2021 at Lesbury Village Hall between 7am and 10pm and will receive a poll card in the post from Northumberland County Council. It was agreed it was important to get a Newsletter out to all residents advising them of the referendum – it was noted that this had to contain only factual information on the referendum.</p>	
19.	<p>Any Other Matters for Discussion:</p> <p>Alnmouth Football Club (AFC): JH advised that Neil Robson had emailed to advise that AFC is to install secure equipment storage, embark on pitch improvement works, install small goalposts for children and erect fencing/gates to better secure the site from damage. The update was noted by the PC on the understanding AFC would be liaising with Northumberland Estates and NCC direct for all the necessary permissions, etc.</p> <p>Bilton: PT to review the current building works being undertaken at Bilton.</p>	PT
20.	<p>NEXT MEETING: Next Meeting 7.30pm - Tuesday 22 June 2021 via Zoom</p>	ALL

The meeting concluded at 9.00pm.

Chairman: _____

Date: _____